

# Tucker County Health Department

206 Senior Lane  
Parsons, WV 26287-1339  
Phone (304) 478-3572  
Fax (304) 478-3864

June 5, 2019

Dear Food Service Operator,

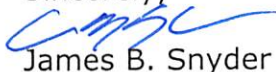
The State of WV has adopted the 2013 FDA Food code beginning July 1, 2019, the new code requires **PIC (Person-In-Charge) Training** for individuals preparing and serving food in a permitted food establishment. In order to help you comply with the 2013 FDA Food Code, the Tucker County Health Department is now offering PIC training classes. The training is good for **five years** from date of completion for a fee of **\$75.00 per PIC**. This covers registration, all training materials and costs of course.

**It is required that all permitted food service facilities have a PIC working during all hours of operation. You must have all PICs that work in your establishment take our course or attend any other course that is approved by our department, for example: Serve Safe or other WV State approved course.** If an individual has already attended an approved PIC training and can provide proof of certification, we will accept that training for five years from date of completion (a **\$25 fee applies**).

**Our class size is limited so you must pre-register participants before attending. You can register by calling 304-478-3572, Monday through Friday 8 AM to 4 PM. We are currently registering individuals for August 6<sup>th</sup>, 2019 at the Parsons Senior Center and September 10<sup>th</sup>, 2019 at the Davis Fire Hall, both classes will begin at 5 PM and last till 8:00 PM (classes are limited to 50 trainees per class).**

Please note, it is required that you comply with this training in order to continue your food service operation. The number of individuals your facility will be required to have trained will depend on how many shifts/ hours your operation is open. Once again, **All Food Service Facilities are required to have at least one trained PIC on duty and on-site at all times when the facility is open for business. We will be providing classes as needed so facilities can meet these new requirements. Also, note that all other employees must have current "Food Handler Cards". Under the new code, these requirements will be strictly enforced.** If you have any questions, please feel free to call me at 304-478-3572.

Sincerely,



James B. Snyder  
Tucker County Health Department